

YOUR Pledge

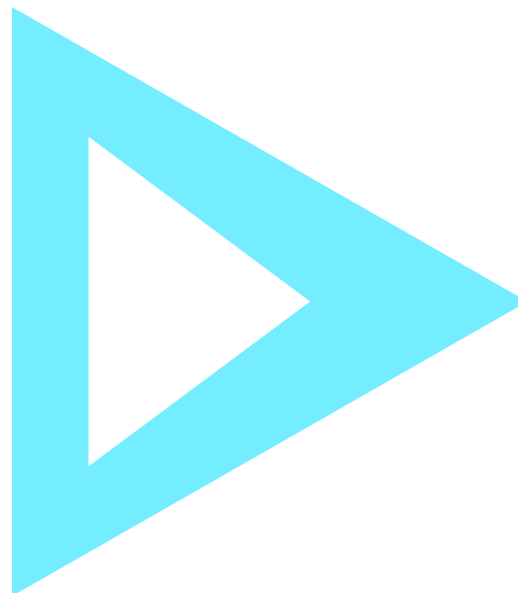
Technical manual

A Career Management Skills
Assessment Tool



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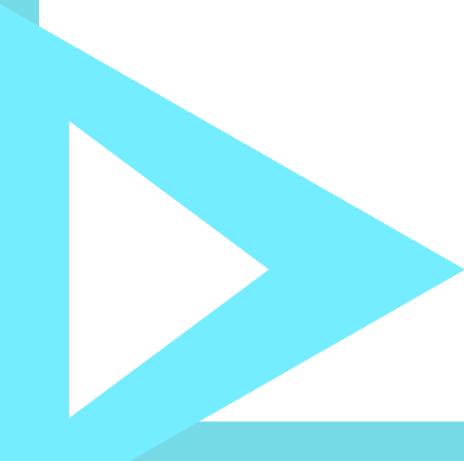
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The framework for the evaluation and assessment of CMS of students within Pledge was developed with a focus on involving the student as an active participant in the evaluation process in a pre- and post-intervention methodology.

The **Your Pledge CMS Assessment Tool** is a specialized online assessment tool that uses **innovative methods of ICT** (images, active participation, etc.) to assess career management skills.

The Your Pledge CMS Assessment Tool was created to be **accessible and easily transferable** to different contexts. It is available in all the partner's languages as well as English. It is also available in Google Forms to be incorporated and adapted within different schools or organisations' classrooms and tools.

The **aim of the Your Pledge tool** is to **assist teachers, guidance practitioners, and students** in assessing and developing **Career Management Skills**.

tips for Your Pledge

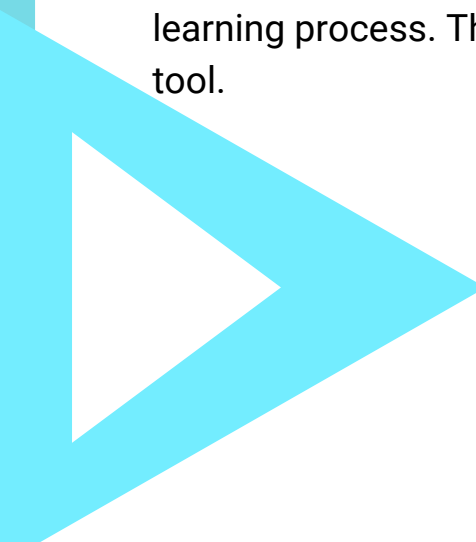
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The Pledge project selected a **Portfolio** as the assessment type for **Your Pledge**.

Career Portfolios support students to **identify their Career Management Skills in a structured way**. The results of a Portfolio assessment is an electronic or paper pencil collection of experience, self-assessment, documents etc. While working with the portfolio the Career Management Skills of the students can be enhanced through the reflection process.

In Your Pledge, the results can be printed as a PDF or, with Google Forms, sent to the user by email.

Portfolios often are used within the guidance process to support a curricular learning process. They can be also used as stand-alone and/or self-organized tool.



The **6 areas** of the I Love Pledge online guidance programme present 6 areas of **Career Management Skills** and these same areas are the structure for the Your Pledge CMS Assessment Tool.

Your Pledge prompts students to **reflect** among the skills presented in “I Love Pledge” and to **record their own skills**. The Your Pledge Tool guides them in the creation of their own Career Management Skills Portfolio. **The two versions** (pre and post intervention of the I Love Pledge programme) **allow the student to contrast** their reflections or the pre can be a **stand-alone tool**.

Tips for feedback to You Pledge portfolios:

- **Skills:** Point out well-demonstrated skills and competencies.
- **Reflection:** Commend insightful reflections and thoughtful self-assessments.

Follow up actions:

- **Actionable Steps:** List specific actions the student should take next.
- **Resources:** Provide resources or tools that can help the student improve (e.g., workshops, tutoring, additional reading).

Begin with the initial reflection and create a portfolio. This initial step sets the foundation for the I Love Pledge Programme.



Pre or Initial CMS Assessment

After completing the I Love Pledge Programme, proceed to the final assessment to evaluate and enhance your career management skills.

Final CMS Assessment



Want to implement the Your Pledge – CMS Assessment Tool in your school or organization and access the responses?

The CMS Assessment Tool is also available in Google Forms. Click the link below to copy the Assessment Tool to your own Drive:

Your Pledge to copy

How-to make a Copy of the Your Pledge (Forms):

- Find the **language** you want – English, Spanish, Catalan, Italian, Turkish or Portuguese
- Click on the title of the form to open it.
- In the form editor, go to **“File”** in the menu bar.
- **Select “Make a copy”** from the dropdown menu.
- **Rename the copied form** if desired.
- **Choose the location** where you want to save the copied form in your Google Drive.
- **Click “OK”** to create the copy.



THE PROMISE OF GAMIFIED ONLINE GUIDANCE TOOLS TO SUPPORT CAREER MANAGEMENT SKILLS



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